

SOPHIA COLLEGE (AUTONOMOUS)

सोफिया महाविद्यालय (स्वायत्त)

HANDBOOK  
2022-2023



*“seeking wisdom through  
an education that transforms”*



# सोफिया कॉलेज गीत

नाम सोफिया विवेक है बता रहा  
प्रेम ज्योति-हृदय बीच जो जगा रहा  
मुक्त करो प्रभु! हमको अशुभ भीति से  
ध्यान रहे सतत प्रभु निकट है यहाँ ।

नाम.....

भौतिक दुःख-पीडा को दूर हम करें  
ईशार्पण तन-मन बल हम सदा करें  
हृदय हमारे प्रभुके चरण में चढ़ें  
जीवन है सत्यं शिवं के लिए रहा ।

नाम.....

जीवन-पथ प्रभु-इच्छाधीन हमारा  
नींव हमारे सुख की प्रेम तुम्हारा  
निर्मल स्वातंत्र्य रहे ध्येय हमारा  
साधन मोक्षार्थ तुम्ही, अन्य गति कहां ।

नाम.....

## SOPHIA COLLEGE SONG

For Wisdom stands Sophia's name  
And sets our hearts with love aflame.  
O God, free us from craven fear,  
And may we know that Thou art near.

We long to soothe all earthly pain;  
We pledge to Thee our might and main;  
Our hearts we offer Thee anew:  
Our lives shall stand for all that's true.

Thy wisdom shall direct our way;  
Thy love shall be our joy and stay;  
Our goal shall be true liberty;  
Our freedom founded first in Thee.

## ***Welcome to Sophia***

Madeleine Sophie Barat founded the Religious Society of the Sacred Heart (RSCJ), France, in the year 1800. The Sisters came to India and established Sophia College in 1940. The college is a Christian Minority institution that is managed by the 'Society for the Higher Education of Women in India' (SHEWI Trust).

Sophia College got affiliated to the University of Mumbai in June 1941. The Junior College section was started in 1977. The college celebrated its Platinum Jubilee in 2017.

After obtaining an 'A' Grade rating three-times in a row Sophia College was granted *academic autonomy* by the University Grants Commission in June 2018. This enables the college to design curricular experiences and evaluation schemes for Undergraduate and Post-Graduate programmes, though the degrees continue to be awarded by Mumbai Vidyapeeth.

Sophia College (Autonomous) offers Bachelor degree programmes in Arts, Science, Strategic Communication & Journalism, and Information Technology; MA in Gender Studies, MSc in Biochemistry, Chemistry, Life Sciences and Microbiology; Postgraduate Diplomas in Clinical Analysis, Quality Assurance, Counselling and Safeguarding of Children & Senior Citizens; Diet, Nutrition and Fitness; and PhD in Applied Biology, Microbiology and Zoology.

At present we have over 3,000 students in Junior and Senior College, collectively. At the Jr. College and UG level we continue to cater exclusively to girls and women learners; the PG programmes are co-educational.

A core principle of the college is the persistent search for wisdom, through a comprehensive education that is relevant for the present as well as the future. Sophia College with its sprawling, and beautiful campus with rich diversity, should sufficiently motivate you to engage with, appreciate and benefit from its heterogeneity. An effort to get involved with the overall growth and well-being of our students is a goal that we strive towards; this being one means by which our educational vision is taken forward.

**It is our hope that through your varied experiences here in Sophia College, you will find meaning, and that your lives may be positively transformed.**

***All good wishes!***



It is hoped that the **Academic Year 2022-2023** will bring us back to dynamic campus experiences that are healthy and enriching. We will certainly adapt to changing situations. There will be scope for blended learning, and self-learning *with support from teaching staff, experts and through various e-resources*. Plans related to these will also continuously evolve; much depends on the situation in India, Maharashtra and more specifically, in our city, Mumbai.

We look forward to our various College Events and Activities in the offline (in-person) mode, though we may continue to use online platforms like Google Classroom, Zoom, etc. as and when needed.

As a college we will follow the directives and guidelines issued by the Government and other Local Authorities, as regards Term dates, modes of contact, practical work, Examinations, Covid-protocol, safety measures, etc. in the interests of the wider community.

Each of life's challenges provides us with new opportunities to learn, grow and reinvent ourselves. *Best wishes for a safe and healthy year.*



**Important Contacts:**

**Elected Class Representative:**

.....

**Elected Assistant. Class Representative:**

.....

**Sophia College Number:**

(022) 2351 2642 / 2352 3304

*[Between 8 a.m. and 8 p.m.]*

**Email address for web-based enquiries:**

admin@sophiacollege.edu.in

**Website:**

**<https://sophiacollegemumbai.com>**

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*Enter data in the tables given in this Handbook.*

| <b>No.</b> | <b>Subject / Course<br/>&amp; Code</b> | <b>Teacher/s<br/>(Name, Email, Contact no.)</b> |
|------------|--|---|
| 1          |  |   |
| 2          |  |   |
| 3          |  |   |
| 4          |  |   |
| 5          |  |   |
| 6          |  |   |
| 7          |  |   |
| 8          |  |   |



## COLLEGE INFORMATION

College: Sophia College (Autonomous)  
Sophia Jr. College (Index No. J31.02.011)

Address: Bhulabhai Desai Road  
Mumbai  
Maharashtra  
400 026

Website: [www.sophiacollegemumbai.com](http://www.sophiacollegemumbai.com)

Email: [admin@sophiacollege.edu.in](mailto:admin@sophiacollege.edu.in)

*Please specify **to whom** you are addressing your query (e.g. Senior College Arts Vice Principal); mention **your need** precisely; state your full name, class, roll number, mobile number.*

Contact: **022-2351 2642 / 022-2352 3304**  
**(On weekdays, from 8 a.m. to 8 p.m.)**

Access: Via Breach Candy or Peddar Road  
Closest Railway station: Grant Road  
(Western Railway)

BES&T Bus 155 (circular route: Grant Road West via Haji Ali/Jaslok Hospital back to Grant Road.) Buses on Peddar Road (Cumballa Hill PO stop include 28, 57, 83, 86, 88, 89. Buses near Breach Candy hospital stop include 37, 63, 77, 80Ltd, 151)

**PLEASE WEAR YOUR MASK CORRECTLY,  
SANITIZE YOUR HANDS &  
MAINTAIN PHYSICAL DISTANCE  
THANK YOU**

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***THIS HANDBOOK BELONGS TO:***

Name .....

Class / Department .....

Division .....

Roll Number .....

## PERSONAL INFORMATION

Your **Name** (as on official College Records):

|                           |  |
|---------------------------|--|
| First Name                |  |
| Middle Name               |  |
| Last Name<br>(or Surname) |  |

Your **Address**:

|                                      |  |
|--------------------------------------|--|
| Room/Flat/Floor                      |  |
| Name of building/<br>apartment/chawl |  |
| Landmark (if any)                    |  |
| Road/Street/Sector                   |  |
| Place                                |  |
| District                             |  |
| State                                |  |
| Pin Code                             |  |

Your 10-digit **Mobile Number**:

\_\_\_\_\_

Your **Blood Group**: .....

Your 12-digit **Aadhar Number**:

\_\_\_\_\_



### **CREST**

The design of the crest has an Indian aura in keeping with our ethnic artistic traditions. A circle of pearls, symbolising wisdom, constitute the outer edge; followed by a *lotus* blossom design – symbolic of purity. The lotus is a motive of a truth-seeker who overcomes all obstacles to accomplish wisdom. At the heart of the crest lies a tree with root upwards, symbolic of life and growth, strength and shelter.

### **MOTTO**

The motto is “*Urdhva Mula*” i.e. roots upwards, a reminder that our source is God – in whom all our efforts, hopes and ideas are founded. This, for many, provides hope and courage when confronted with the challenges of human experience.

## **THEME FOR THE YEAR 2022-2023**

***Recover \* Discover \* Empower***

## EDUCATIONAL GOALS

***Sophia is essentially a women's college committed to the integrated development of women for individual and societal transformation***

- 1 To enable each student to develop one's full **intellectual potential** through a focused academic experience that is simultaneously rich, extensive and collaborative.
- 2 To offer students scope for **critical thinking** and discernment, leading to the development of **value-based convictions**.
- 3 To help students develop a degree of **self-reliance** and determination to respond with courage and **sensitivity** to personal and social issues.
- 4 To generate among students an **awareness of women's issues, human rights and environmental issues**, so that they understand and respond constructively to these.
- 5 To **sensitise** students to look at the world from the perspective of the less privileged and to respond with concern and in a **humane** manner.
- 6 In the context of globalisation, to foster in students a **sense of national identity** that is secular and multicultural, with respect and tolerance of all cultures and religions.
- 7 To encourage Christian students to develop their religious convictions in an atmosphere of **respect for other faiths and for each individual's personal beliefs**.

## COLLEGE STAFF

Dr Anagha Tendulkar Patil, *In-charge Principal*

Dr (Sr) Ananda Amritmahal, RSCJ *Dean & Administrator*

Ms Jennie Mendes PhD, *Dalmia Professor Emeritus*

### *Senior College*

Dr Rashna Poncha, *Vice-Principal (Arts)*

#### **Economics**

Dr Sangeeta Dubey MA PhD *Head of the Department*

Dr Sunita Jadhav MA PhD

Ms Nisha Yadav MA

#### **Education**

Dr Andrea Coutinho MA (Psy) MSc MEd PGDEM PhD

*Head of the Department*

#### **English**

Ms Jihasa Vachharajani MA MPhil

*Head of the Department*

Ms Samrita Sinha MA MPhil

Ms Nishtha Dev MA MPhil

Dr Elwin Susan John MA MPhil PhD

#### **French**

Ms Pervine Bhujwala MA BEd *Head of the Department*

## **Hindi**

Dr Sumanika Sethi MA MPhil PhD

*Head of the Department*

Dr Vaishali Pachunde MA MPhil PhD

Ms Smriti Singh MA BEd

## **History**

Ms Swarupa Kamat MA

*Head of the Department*

Dr Rashna Poncha MA PhD

Ms Firdos Makwana MA BEd

Dr Lata Pujari MA PhD

## **Philosophy**

\*\*Dr Trevor Allis MA MBA PhD

*Head of the Department*

Dr Roymon T. C. MA (Eng) MA (Phil) PhD

## **Political Science**

Dr Paul Rozario MA MPhil PhD

*Head of the Department*

Ms Shahnaz Shaikh MA MPhil

## **Psychology**

Sr Patricia D'Souza MA

*Head of the Department*

Ms Radhika Shanbhag MA

Ms Simi Susan MA

Ms Jemima Jacob MA

## **Sociology**

Dr Anagha Tendulkar MA PhD

*Head of the Department*

Ms Wilma Monteiro MA

Ms Sukanya Menon MA

Dr Rajula Nanji Shah MA PhD

## **Strategic Communication & Journalism**

Ms Lavanya Varadrajan MA MPhil

*Coordinator*

Ms Sonia Khudanpur PGD(Journalism) MA (Education)

Dr Rajbinder Dehiya, *Vice-Principal (Science)*

### **Chemistry**

Dr Prabha Shetty MSc PhD *Head of the Department*

Dr P Sirisha Murthy MSc PhD

Ms Tanaz Asha MSc BEd

Ms Lynelle Jeysus MSc

Sr Rajani Khandagale MSc

Ms Anjali Menon MSc

Dr Neha Choudhary MSc PhD

Ms Shabana Shaikh MSc

### **Information Technology**

Ms Rinjal Jain MSc (IT) *In-charge Co-ordinator*

Mr Gauri Shankar Singh MCA MPhil

Ms Saqueba Shaikh BE (Comp Sc) MSc (IT)

Ms Sidranaaz Qazi MSc (IT)

Ms Shaikh Ambreen ME (Computers)

### **Life Sciences**

Dr Sree R Nair MSc PhD *Head of the Department*

Dr Bhavna Daswani MSc PhD

Ms Divya Sinha MSc

Dr Tressa Jacob MSc PhD

Ms Kajal Sankhala MSc

Dr Geetanjali Ganguli MSc PhD

Mr Mayur Gaikwad MSc

### **Mathematics & Statistics**

Ms Sandra Mendes MSc MPhil *Head of the Department*

Ms Vidya Konar MSc



### **Microbiology**

**\*\*Dr Arjumanara Surti MSc PhD *Head of the Department***

Dr Rajbinder Dehiya MSc PhD

Ms Shraddha Prabhu MSc

Mr Vijay Vig MSc

Ms Ayesha Shaikh MSc

Ms Zainab Shahiwala MSc

Ms Swamini Patade MSc

### **Physics**

Dr Meeta Saxena MSc PhD ***Head of the Department***

### **Zoology**

**\*\*Dr Roshan D'Souza MSc PhD *Head of the Department***

Ms Sandhya Kadiru MSc

### **Quality Assurance**

Dr Chinmoyee Vatsyayan MSc PhD

***Head of the Department***

Ms Valentina Chettiar MSc

Ms Christal Baptista MSc

( \*\* Recognised PhD Guide, University of Mumbai)

## ***Junior College***

Sr Annie Peter, ***Vice-Principal***  
Ms Bina Gonsalves, ***Supervisor***

### **Banking**

Ms Shaheena Shekhani MCom PGDSL  
Ms Sana Qureshi MCom BEd

### **Biology**

Ms Latika Sethi MSc BEd  
Ms Archana Kulkarni MSc BEd  
Ms Radhika Patkar MSc BEd

### **Chemistry**

Ms Bina Gonsalve MSc BEd  
Ms Sharmistha Rathod MSc BEd  
Ms Bushra Shaikh MSc BEd

### **Economics**

Ms Anuradha Pandey MA BEd PGDET  
Ms Poonam Yadav MA BEd PGDET

### **English**

Ms Jini Joseph MA BEd  
Ms Nivedita Iyer MA BEd

### **Environment Education**

Ms Shiney Gilbert MSc BEd

### **French**

Ms Vibha Poojari BCom *Diplôme de Alliance Française*

### **Health & Physical Education**

Ms Shruti Waydande-Kadam MA MPEd

**Hindi**

Ms Ramavati Yadav MA BEd MPhil  
Ms Sunita Gupta MA BEd MPhil

**History**

Sr Annie Peter MA BEd PGDSL  
Ms Firdos Makwana MA BEd

**Information Technology**

Mr Gauri Shankar Singh MCA MPhil  
Mr Vilas Rodrigues MCA

**Mathematics & Statistics**

Ms Mayuri Devalekar MSc BEd

**Office Management**

Ms Neethu Philip MCom BEd

**Philosophy & Logic**

Ms Supriya Bhiwandkar MA BEd

**Physics**

Ms Susan Tharian MSc BEd  
Mr Anand Tripathi MSc BEd

**Political Science**

Ms Grace Pereira MA (Pol Sc) MA (Psy) MEd

**Psychology**

Ms Grace Pereira MA (Psy) MA (Pol Sc) MEd  
Ms Susan Johnson MA BEd

**Sociology**

Ivan John MA MEd MPhil (Ed) MPhil (Soc) PhD

***Member, Board of Studies***

Ms Rochelle Pereira MA BEd

**NSS Coordinator:** Dr Vaishali Pachunde

**Director, Counselling Centre:** Ms Jennie Mendes PhD  
**Counsellors:** Ms Deepika Bhandari MA  
Ms Avanti Desai MA

**Coordinator of Student Activities:** Sr Rosa Makil

***College Library & Computer Centre***

**Assistant Librarian:** Ms Leena Krishnan MA BLIS

Mr Louis Oliveira  
Ms Leena Correia  
Ms Shubhara Adarkar  
Ms Sharon D'souza

Mr Vilas Rodrigues  
Mr Rajesh Jadhav  
Ms Naina Karangutkar

## ***Administrative Office***

### **Office Superintendent**

Ms Boskey Martis

Ms Ida D'Silva

Ms Amirabi Khan

Ms Juliana D'Costa

Mr Subodh Lad

Ms Drinal Lopes

Mr Amit Mestry

Ms Rita Gonsalves

Mr Hirachand Patil

Mr Joseph Fernandes

Mr Deepak Kamble

Mr Dominic D'Souza

Mr Shree Krishna

Ms Savia Fernandes

Ms Vidya Khandagale

## ***Accounts Office***

Mr Savio Fernandes

Ms Swidal D'Cunha

Ms Anita Menezes

Mr Vishal Girdhar

Ms Lovina Fargose

Ms Fiona Pinto

Ms Roshal Gonsalves

Mr Kiran Kamble

## ***Laboratory Assistants***

Mr Ramesh Ramane

Mr Chetan Lingayat

Mr Rampratap Yadav

Mr Ajay Yadav

## ***Attendants & Support Staff***

Mr Vilas Bambarkar

Mr Rajan Perumal

Mr Ravindra Dhuri

Mr Shantaram Tambe

Mr Milind Kadam

Mr Suresh Bargode

Mr Mangesh Lingayat

Mr Jaywant Bambarkar

Mr Mahendra Bhingare

Mr Vilas Gurav

Mr Manohar Gurav

Ms Shobna Waghela

Mr Sachin Khedekar

Mr Sanjay Khedekar

Mr Rajesh Lanjekar

Mr Sachin Bhuvad

Mr Pravin Lingayat

Mr Kiran Rajput

### ***Management Staff***

Mr Ankush Salkar  
Mr Alex Rodrigues  
Mr Elias Correia  
Mr Gurunath Bambarkar  
Mr Himmat Solanki  
Mr Avinash Narkar  
Mr Gajanan Gurav  
Mr Vaibhav Kamble  
Ms Daksha Jadhav  
Mr Ganesh Jadhav  
Ms Balamani Likkimani  
Mr Pritam Tambe  
Mr Sachin Shirsekar  
Ms Sonali Dhaval

Mr Chetan Rathod  
Mr Prakash Solanki  
Mr Ravindra Pawar  
Mr Ashish Kadam  
Mr Prakash Lakra  
Mr Sumit Wavekar  
Mr Dilip Karangutkar  
Mr Prem Kujur  
Mr Shyam Gurav  
Mr Rahul Wavekar  
Mr Dasharath Khandekar  
Mr Sanket Ramane  
Mr Kishore Waghela

### ***Administrative Assistants***

Ms Eliza Aranha  
Sr Deodita Godinho

### ***Receptionists***

Ms Munira Khan Ali  
Mr Pritish Tambe

## ***SOPHIA COLLEGE HOSTEL***

Sr Rajani Khandagale, ***Coordinator***  
Sr Annie Peter  
Dr Lata Pujari  
Sr Josephine Pereira  
Ms Sumathy Pinto

### ***Hostel Kitchen Staff***

Mr Babu Davande  
Mr Michael Claso  
Mr George D'costa  
Mr Walter Kujur  
Mr Amit Kispotta

Mr Jaanu Tambe  
Mr Mohd. Moti Rahaman  
Mr Ramesh Tambe  
Mr Tushar Kamble  
Mr Harish More

**<https://sophiacollegemumbai.com>**

*You are invited to visit the Sophia College, Mumbai  
website to obtain details about:*

**Admissions**

**Programme Information & Syllabi**

**Examination Information**

**Excellence Programmes (EXAP & EXSP)**

**Add-On & One-Credit Courses**

**Swayam (Online learning platform)**

**Prizes, Awards & Research Scholarships**

**Internal Quality Assurance Cell (IQAC)**

**Students' College Union Committee (CUC)**

**Clubs & Associations**

**Departmental & Staff Information**

**Library & Information Centre**

**Post-Graduate Programmes**

**Women's Centre**

**Alumni (Ex-Students/ Ex-Staff) Association (SCESA)**

## CLUB / ASSOCIATION MEMBERSHIP & EVENTS

| No. | Club | 'Go To' person<br>(Contact information) |
|-----|------|---|
| 1   |      |   |
| 2   |      |   |
| 3   |      |   |
| 4   |      |   |

## CLUB / ASSOCIATION EVENTS 2022-23

Sophia College has many clubs/ associations and you are welcome to join any club, based on your interests and/or motivation. An event called *Glimpses* is specially organized for students to get a peek into the activities of each club/association.

Membership Fee per club/association, for the academic year 2022-23 is Rs 100/- only. Club funds are used for the activities organized by each club/association. Elected Club Secretaries will coordinate with the Coordinator of Students' Activities; submit Reports and Accounts periodically.

You may note down the events that you participated in during the academic year. Undergraduate students can acquire credit points for involvement in Extra-curricular activities, Inter-collegiate events, Sports etc. Please support your application with valid documentation when you apply for 'ECC' points.



| <b>Date</b> | <b>Club and Event details</b> |
|-------------|-------------------------------|
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|             |                               |

**VALUE ADDED COURSES (VAC)**

**ADD-ON / ONE-CREDIT COURSE (1)**

Registered for:.....

Course Coordinator: .....

Contact No. ....

Fees paid on: .....

Course start date:.....

Course completion date: .....

**ADD-ON / ONE-CREDIT COURSE (2)**

Registered for:.....

Course Coordinator: .....

Contact No. ....

Fees paid on: .....

Course start date:.....

Course completion date: .....





# LIBRARY & COMPUTER CENTRE

(The Sophia College – M K Tata Trust Information & Communication Technology)

The Sophia College Library has a collection of over 70,000 books. The facilities are especially for Sophia College students and staff, but visitors from other colleges are also welcome to use the resources available. The library resources are as follows:

|   |   |
|---|---|
| <b>Reference Books</b>                      | These include Art books, Atlases, Dictionaries, Encyclopaedias, Multi-volumes, etc. which cannot be borrowed.   |
| <b>Temporary /Overnight Reference Books</b> | Usually, one copy of every title is kept in demand for use in the library each day, at least until noon, after which the borrower may take the book overnight, and return it by 9 a.m. the following morning. |
| <b>Non-fiction Books</b>                    | Books <i>not in demand</i> may be taken for 2 days, 3 days, 1 week or 2 weeks.<br><br>Senior College & PG students can borrow 2 books.<br>Junior College students can borrow 1 book.                          |
| <b>Periodicals &amp; Project Reports</b>    | These are to be referred to, only inside the library.   |
| <b>Fiction library</b>                      | Books from the Fiction Library will be issued from 1 to 3 p.m. (Monday to Friday)<br><i>Students can borrow only 1 book at a time, for 2 weeks.</i>   |
| <b>Audio-Visual materials</b>               | The AV materials can be viewed in the library. They are not for home issue.   |
| <b>E-resources</b>                          | Access to e-resources is provided to all users at the internet counter in the library.  |

The Sophia College Library is one of the very few city college libraries which provides **open access** to library cupboards. Naturally, it is extremely important for users to replace books

in exactly the same location. Maintaining the arrangement and order of books on cupboard shelves is necessary for the interests of the community at large.

The Library has the following services:

- **Internet facility:** Access to internet is available, at a nominal fee, to staff and students of the college, in the College Library.

Counter timings

Monday to Friday : 9 a.m. - 12.30 p.m. & 1 - 3.30 p.m.  
Saturday : 9 a.m. - 12 noon.

- **Photocopy Counter:** Photocopying of *select pages* is available to all users. The Librarian reserves the right to refuse to permit the photocopying of certain reference books.

Counter timings

Monday to Friday : 9 a.m. - 12.30 p.m. & 1 - 3.30 p.m.  
Saturday : 9 a.m. - 12 noon.

- **Information Services & Audio-Visual Section:** It provides catalogue search under various modes – author, title, subject etc., through computers. The audio-visual collection in the library can be viewed in this section.
- **Open Public Access Catalogue (OPAC)** is available for users on the computer. Subject indexing of all articles from magazines, journals and newspapers, subscribed to by the library, is done, and users can have access to them.

- **Reference Section:** Reference books are kept in this section. Users can pursue reference work there.

## Library Rules

### 1. Library Timings

Monday to Friday : 8.30 a.m. to 5.30 p.m.

Saturday : 8.30 a.m. to 2.30 p.m.

The library will be closed on Sundays and Public Holidays.

- 2. Library Access:** All students may enter and leave the library only from its main entrance, near Room 12 (on the 2<sup>nd</sup> floor of the Arts Building – Main Heritage Block). Present your College ID card/Library Card to access the facility. All personal belongings would need to be kept at the 'Bag Counter'. Please do not leave money/valuables inside your bag. Remember to collect your bag as you exit the library. All *borrowed* books must be shown for inspection on leaving the library.

### 3. Issuing of Books:

3.1. Books are issued strictly in order of application. The Librarian may exercise discretion to limit the issuing of certain books as and when circumstances warrant it.

3.2. **No books or periodicals may be removed from the library unless the loan has been registered at the Circulation Counter.**

3.3. When a book is issued, the reader must examine it; report damages if any, to the Library Attendant immediately, failing which you will be held responsible for any damage that may be detected later.

3.4. Books lost, damaged or defaced must be paid for by the reader on whose name they were issued. The value of the books will be assessed by the Librarian.

3.5. The fine for **overdue books** is Rs.10/- per day after the due date. (NOTE: Working days, holidays and Sundays are included.) In the case of 'reserved' books returned late, the penalty is a fine and a loss of library privileges for one week.

**4. Code of Conduct:** All users of the library are expected to maintain silence especially in the reading room area and reference section of the library. Smoking, eating, chewing gum is not allowed. The use of mobile phones (with headphones for listening) exclusively for private study purposes is permitted. Furniture must not be rearranged and may only be used for its proper purpose (e.g. no sitting on or resting feet on tables). Keep the library neat. Do not litter. Return newspapers, magazines to their stacks. Disregard of Library rules, indiscipline and misbehaviour will render students liable to be refused access to the Library.

**5. Issuing of books to Staff members:** At a time, staff can borrow 10 general books for a month, 3 reference books for a week, 3 fiction books for a month and 3 magazines/journals for a week. These can be reissued *if* there is no demand. Loose issues of Science Journals may be read *only within the Library*.

**6. Sophia Ex-students and staff** may avail of Library Membership only for the purpose of reference work within the library. Photocopying facility of *select pages* is also permitted.

**Note: For all matters vis-à-vis the library, the Librarian's decision is final. The Librarian reserves the right to recall any book/journal at any time.**



**COMPUTER CENTRE**  
**(Sophia – M. K. Tata Communications Technology Centre)**

**Computer Centre** timings are:

Monday to Friday : 8.30 a.m. to 5.30 p.m.

Saturday : 8.30 a.m. to 3.30 p.m.

The Computer Centre is located on the 1<sup>st</sup> Floor of the Arts Building (Opposite the AV Room). There are four laboratories with 95 computers, 3 printers (B/W and colour), 2 scanners and 3 projectors. Internet broadband connection enhanced through fibre optic is available at a nominal rate of Rs 10/- for half hour.

The facilities of the computer laboratories may be used for academic or personal work by students and staff. Lab users are advised to save their data on the personal pen-drive, HDD, email, cloud etc. The computers in the laboratories are formatted from time to time and laboratory staff cannot take responsibility for data loss.

**Short-term/One-Credit Certificate courses** are available in Computer Basics, Tally, Photoshop, Corel Draw, Flash, Dreamweaver, Pagemaker, Web Designing, and programming in C, C++, Python and Core Java. You can do the course at timings that are suitable for you, during the working hours of the Computer Centre.

For further information contact the staff at the Computer Centre or the College Librarian.

## **SIGNIFICANT ANNUAL COLLEGE EVENTS**

### **PRIZE DAY (August 2022)**

The month of August is marked by the College Annual Prize day, where recipients of various academic, sports, cultural and other prizes, awards, scholarships are honoured. Research Scholarships are also awarded to members of staff on this occasion. The complete list of prizes can be accessed on the Sophia College website.

### **KALEIDOSCOPE (September 2022)**

This Sophia College Festival has already completed its Silver Jubilee. It is spearheaded by students with immense energy, ideas, zeal, dreams and a strong vision. The workforce for *K'scope* is enormous; it includes Junior College, UG and PG students. Planning for this major event begins several months prior to the dates of the festival. Kaleidoscope continues to be a prestigious festival in Mumbai city.

### **ANANYA (December 2022)**

This small-scale festival is held in the month of December and is usually handled / organized by various departments. There are numerous collaborative efforts made to invite specialists/experts to lead various discussions/ games/ competitions/ exhibitions etc. The special 'kichdi' lunch prepared by our QA students, for literally everyone, has become a regular feature of Ananya.

### **MUNSOPHICAL (December 2022)**

Plenty of excitement fills the air with the yearly Munsophical event, which attracts students from several colleges. It is likened to the Mock UN event. The focus is on issues of national and global concern.

### **COLLEGE DAY (12 December 2022)**

It is the birth anniversary of St. Madeliene Sophie Barat, who started the RSCJ community in France, whose Life Members founded Sophia College, Mumbai. The day begins with a Mass in the College Chapel, followed by a formal ceremony during which staff who have completed 25 years of service in Sophia College are recognized; and the grand finale is a cultural programme presented by Sophia students and staff.

### **SPORTS DAY (December 2022)**

An event that students and staff look forward to is College Sports and Athletic Meet. This takes place at the University of Mumbai Sports Pavilion, near Marine Lines. It begins with a colourful March Past and numerous field and track events for Junior and Senior College students and staff of the college. The CUC versus Staff Tug-of-War is one of the highlights of the day. Prizes, Certificates and Medals for various sport and athletic events are awarded on this day.

### **TALENT DAY (December 2022)**

The special skills and abilities in music, dance, mimicry, acting, compering, of our junior college learners get showcased on Talent Day, usually held in the third week of December.

### **CHRISTMAS WISHING (23 December 2022)**

Two days prior to the Christmas break, a Christmas Wishing program is held in the Multipurpose Hall. It's a wishing program which revolves around the Christmas message through word and song.

**ITECHNOTHON (January 2023)**

The Department of Information Technology organizes an intercollegiate techfest which includes events like Gaming, Quiz's, Debates and other competitions. The event usually takes place in January/February.

**QA CONVOCATION (February 2023)**

Sophia College confers its PG Diplomas in Quality Assurance (PGDQA) on successful students of the Quality Assurance Department. Their unique invitation to this annual event and personal style have maintained its stamp of difference year after year.

**DEGREE CONFERRING CEREMONY (February 2023)**

This event marks the culmination of your Undergraduate or Postgraduate programme of study at Sophia College (Autonomous). Indeed, this is a milestone in the life of every learner who successfully completes their formal education. This solemn event, in appropriate academic dress, takes place in February/March at the Sophia Bhabha Auditorium. A person of eminence is invited to deliver the address and confer the degree on awardees. The degree is awarded and issued by the University of Mumbai.

## STUDENT SERVICES

### **Counselling Centre**

The Centre is located on the first floor of the Sophia Andersson Annexe. It offers a professional and formal resource in times of personal stress, as well as opportunities for individual and group enrichment. The activities of the Centre focus on *three* broad areas:

- **Psychological Counselling** for individuals, as well as group sessions for growth enhancement.
- **Vocational Testing and Guidance** with a view to assisting students to discover their aptitudes and talents, to make suitable subject choices in college, and career choices in the future. (A nominal fee will be charged.)
- **Values Clarification** to enable students reflect on life and various social issues, to arrive at their own convictions and adding meaning/purpose to their lives.

### **Placement Cell**

The college has a Placement Cell comprising of a committee of staff and students. The office-bearers of the College Union Committee (CUC) in collaboration with the Sophia College Ex-Students/Ex-Staff Association (SCESA) have established 'Career Connections' which focuses on four areas - Placement, Higher Education, Internships and Entrepreneurship. Each area is headed by a student. The cell also organizes workshops, campus interviews, tests for graduating students.

Information concerning job and internship opportunities is also displayed on the Placement Cell Notice Board near the Canteen Extension.

## **Student Aid Fund (SAF)**

In keeping with the spirit of Sophia College, help is provided to the needy. It is through the generous contributions of parents, alumnae, and well-wishers that the SAF is built up. Applications for SAF must be made on the prescribed form which may be obtained from the **Coordinator of Student Activities**. Your application should be submitted by the stipulated date.

## **Government Scholarships**

- Government of India Freeships for the Economically Backward Class (EBC).
- Full Tuition Scholarship for Scheduled Caste (SC) and Scheduled Tribe (ST) students.
- Children of Primary/Secondary school teachers may apply for a scholarship if she has obtained a First Class in the SSC/University Examination.

Eligible students may obtain the relevant Scholarship Application Form from the Accounts Office. The duly filled in forms are to be submitted at the beginning of the academic year.

## **Student Redressal/Complaints Cell**

In case of any grievance, the concerned student must give her/his application in writing to the Principal, for placement before the Students' Grievance Redressal Committee. A **Student Grievance Box** is kept at the Office of the Co-ordinator of Student Activities for students who wish to drop their complaints and suggestions, anonymously. Additionally, the Co-ordinator of Student Activities, College Wardens and Counsellors are available, to listen to your grievances and provide help when needed.

## **Canteen**

A centrally-located canteen serves students and staff. It is a reasonably-priced, self-service canteen with vegetarian and non-vegetarian food on offer. There are cold and hot beverage counters too.

Please stand in queue to obtain food/beverage tokens. Keep the canteen clean. Dispose-off waste appropriately in wet/dry bins explicitly kept for this purpose. Return plates, cups and cutlery in the tubs. Rearranging canteen furniture is only permitted for authorized class and club events.

A **Canteen Suggestion Box** is kept in the canteen, for any student (or staff) to provide *constructive* suggestions, feedback, and/or complaints. (Please keep photographic evidence and immediately report such matters directly to the Canteen Manager *at the time* of your grievance.)

## **Sophia College Bookshop**

The College Bookshop was established to cater to the multiple needs of all students and staff of Sophia College and our campus institutions. You are encouraged to purchase Textbooks, Reference materials, study materials/notes, stationery from the bookshop. Prescribed Textbooks for all Jr. College courses, which are sanctioned and published by Balbharati (i.e. Maharashtra State Textbook Bureau), Pune are available. For some courses there are prescribed journals and workbooks. *Please do not photocopy books or pass on images of pages from printed books because you have a conscience. Unauthorized copying in any format also violates copyright norms.*

## **Photocopy Counters**

Photocopy Counters are provided for all students and staff. They are located in the College Library, Sophia Andersson Annexe and near the central lawn. Learner resources for Degree college students are available at the counter in Sophia Andersson Annexe. For Junior College, they are available at the counter near the central lawn/Sports Club.





## RULES & REGULATIONS

1. **Identity Cards:** Students should wear their Identity Cards on entering the college campus. Identity cards without photograph, stamp and signature are not valid.

2. **Administrative Office Timings:**

| Day           | During Term<br>(i.e. regular working days)    | During Vacations         |
|---------------|---|--------------------------|
| Monday-Friday | 10:30 a.m. to 12:30 p.m.<br>2:00 to 3:00 p.m. | 10:30 a.m. to 12:30 p.m. |
| Saturday      | 10:30 a.m. to 12 p.m.                         | 10:30 a.m. to 12 p.m.    |

3. **Holidays & Non-instructional days:**

The College will be closed on:

- Sundays and all Public Holidays declared by the Government. Holidays prescribed by the Maharashtra State Department of Education or University of Mumbai, for vacations and for mid-term (e.g. Ganesh Festival, Christmas).
- 'Non-Instructional Days' are declared by the Principal. These will be communicated to all students and staff.

4. **Applications for Certificates/Testimonials:**

Kindly contact the *Administrative Office* during office hours if you wish to obtain the following: Your original retrievable documents (e.g. Mark sheet, Passing Certificate), Testimonials, Letters of Recommendation, Attestation of documents (with proof), Principal's signature, etc. Nominal charges are applicable for certain special services, details of which are displayed on the Admin. Office Notice Board.

## CODE OF CONDUCT

1. All students are accountable to the Principal and to the Vice-Principals/Course Coordinators for their conduct on campus.
2. Students joining the College are, by that very fact, required to accept and adhere to all Rules and Regulations of the College, HSC Board and University of Mumbai. They undertake to submit to the normal enforcement of the same, to the satisfaction of the Principal, whose decision shall be final.
3. **Ragging is strictly prohibited.** Students found indulging in ragging will be expelled. There is zero tolerance for bullying or teasing. Smoking, consumption of alcohol, gutka, tobacco, drugs/psychotropic substances are *not* allowed on the College premises and within a specified distance from the campus boundaries, as per law.
4. **Attire:** As an educational institution in an Indian context, Sophia students are expected to abide by a fairly reasonable and modest dress code while on campus, even if you might be permitted by your families to dress differently elsewhere. Students are urged to internalize this expectation.
5. **College Excursions/Outings:** These are organized by faculty members after prior sanction of the Principal. Accurate information must be provided to the college, and specific information regarding health or other needs *prior to* the commencement of the field trip/tour/excursion etc. Written parental consent has to be submitted to the Teacher-in-charge in advance. All trips will have a female staff member accompanying the group.

6. **College Canteen:** It is a *self-service canteen*. Please do not litter anywhere on the campus. Consumption of foods and beverages is permitted only in specific areas (Canteen and its extension). You will make yourself liable for penal action if you violate this norm.
7. **Mobile Phone use:** Please do not use mobile phones in the classroom, laboratory or library nor in corridors outside these places, *unless permitted to do so*. Charge your gadgets with your own power banks; you may not use the sockets on campus for this purpose. Violation of this rule will lead to confiscation of the device and levy of a fine.
8. **Personal Responsibility:** The College cannot take responsibility for your own belongings - if these are lost or stolen. With over 150 CCTV cameras on campus, we hope they serve as effective deterrents. Please be alert and safeguard your property.
9. **College Property:** The college properties and its infrastructure are for your use and for generations of students yet to come. Please take care of the same and do not deface nor damage it. A student who is found to have damaged college property will have to make good the damage done.

## **ACADEMIC MATTERS**

1. **Course Syllabi:** The syllabi for all courses (Junior College, Undergraduate and Post-Graduate programmes) are available on the college website.
2. **Announcements:** WhatsApp groups, Google Classroom, Jr. & Sr. College Notice Boards and announcements on the public address system will bring to your attention matters of immediate concern,

changes in lecture schedules, room changes, events, Tests, etc.

3. **Class Time Tables:** Time Tables are displayed on the respective Class Notice Boards and shared on Class groups. You are expected to be punctual and regular for all lectures, tutorials, presentations and practicals.

## ATTENDANCE NORMS

**Commitment to attendance:** Upon admission to Junior and Senior College, you will have signed an undertaking relating to **HSC Board rules/ University Ordinances, assuring regular attendance while understanding the consequences of defaulting**. Be consciously aware that 75 percent attendance is expected at Lectures and Practicals.

In the degree programmes, the College is required to strictly follow the University of Mumbai provisions mentioned in Ordinance 6086 (effective from 2014-2015 - Circular UG/01 of 2014). *Please note:* Under these Ordinances, **the College may not permit the appearing at College Examinations of those students who do not fulfil the necessary requirements**. These include the following:

- (a) A minimum 50% attendance for each Course;
- (b) An average attendance in each Semester of 75% of the days on which lectures, practicals, tutorials etc. are delivered; and
- (c) Completion of the course of study at the College to the satisfaction of the Principal.

**Attendance Records:** Attendance is taken daily. In the Jr. College, in addition to attendance records maintained by teachers, a daily Attendance Register for all classes is maintained in the Vice Principal's office, which is open to inspection by the HSC Board and Education Inspectors from the State Department of Education.

**Absence:**

You are expected to inform the Vice Principal/Coordinator if you take 3 and more days of absence, at the *time of taking leave or immediately thereafter*. The leave application must be signed by the parent/guardian.

Medical leave should be supported by a valid Medical Certificate. If you have taken leave to participate in State/National/International events, please support your application with relevant documents (e.g. Certificates of Attendance/Merit, Letter from DSO etc.)

**DEFAULTERS' LIST:** A list of students whose attendance is unsatisfactory will be displayed on your respective Class Notice Board from time to time. *Defaulting students and their parents/guardians will be called to the college, to meet the concerned authorities.*

Students with *unsatisfactory attendance* may be debarred from appearance at Tests/Examinations.

Parents and guardians are encouraged to keep themselves informed of their daughter's/ward's attendance and academic progress. If you would like to meet the Vice Principals/Course Coordinators please do so *during their office hours*.

**OPEN DAY** is held for both, Junior and Senior College students on dates notified by college authorities. Parents/Guardians are encouraged to attend the Open Day, and meet the concerned Class Teachers, Subject Teachers and Vice Principals/Supervisor/Course Coordinators.

## TEST / EXAMINATION RULES

### Test / Examinations

|                    |   |
|--------------------|---|
| Standard XI        | Prepared by Examination Committee, Sophia Jr. College                   |
| HSC (Standard XII) | Prepared by the HSC Board, Maharashtra State                            |
| UG & PG            | Prepared by the Controller of Examinations, Sophia College (Autonomous) |

These will be displayed on respective College Notice Boards prior to the College/Board Examination. You are advised to copy your time table carefully, and especially the *timing* of examination.

SYJC students especially note that the HSC Examination Time Table that is issued by the Board, and which will be displayed in college in February, is the final schedule. *Do not rely upon timetables displayed online and messages received on social media.*

**Exam. Hall Tickets:** These are issued for the HSC Board Examination, UG and PG Examinations. They have to be carried to the Exam Room on each day of the examination.

**Reporting Time:** You must report to the Examination Room, as per the Seating Plan, 30 minutes prior to the commencement of Examination.

Late Entry is not permitted after commencement of the Examination.

Candidates are not allowed to reveal their name and religious identity anywhere on the Answer Books and

Supplements. This is in accordance with HSC Board and University norms.

Students are required to wear/carry their valid Identity Card for each Test / Examination; these will be checked by the Supervisor. Write your correct and complete Roll Number (Seat Number) on the Answer Book/Supplement.

**Test / Exam Attendance:** Students have to sign their *presence* on the Attendance Sheet for every Test / Examination.

**All mobile phones have to be switched off or kept on silent mode *before entering the Test/Examination Room*.** Students can NOT take mobile phones to their seats. Mobile phones and personal belongings must be kept inside one's personal bag. The Supervisor cannot take responsibility for the same or for any loss.

**Use of Unfair Means:** This will lead to disciplinary action, in accordance with Board/University Rules. Be aware that CCTV cameras are installed on campus to enhance vigilance, safety and security.

Students are generally *not permitted* to leave the examination room while an examination is in progress.

**Practical Examinations:** Only candidates with *Certified Journals* are eligible to appear for Practical Examinations.

**HSC Examination:** There are *specific requirements and rules*. These are displayed during the examination session. You are expected to be aware of the same.

### **HSC Passing Certificate**

Students in Standard XII who Pass the HSC Examination are requested to collect their HSC *Passing Certificate*

*after it is received* by the Admin. Office, during their office timings.

### **‘Divyang’ Learners**

Students who are certified as having physically or learning disabilities are given additional time at Examinations, as per Board Rules. Such students are required to provide the appropriate documentation to the college at the time of admission. Students who are permitted to have writers for tests/examinations, have to make their own arrangements for the same, as per rules. The college has some facilities for disabled learners.

### **FEE REGULATIONS: (ADMISSION & EXAMINATION)**

As a Christian Minority institution 50% of our seats are reserved for Christian Minority applicants, though based on academic merit (i.e. percentage obtained). [Christian students who apply under this provision will have to submit a copy of the Baptism Certificate.]

**Admission:** Admission is valid for a period of one academic year. At the end of each academic year, after declaration of results, you are required to apply for the subsequent academic class on the prescribed Admission Form and/or Online. Notifications regarding admission processes will be announced. Admissions are based on admission norms and are strictly on merit. Some programmes may have an Entrance Test. Refer to the College Website for Admission announcements/notifications. Late applications cannot be accepted.



**Eligibility Cases:**

*For FYJC:* Students who come from Boards other than Maharashtra State Board are required to follow Eligibility Procedures as prescribed/announced. (for example: they must have a Migration Certificate, School Leaving Certificate from the previous school/college, Deed of Undertaking on Stamp paper.)

*For First Year Degree:* Students seeking admission to Degree programmes of the University of Mumbai have to complete the University Enrolment Procedure online. Students from other Boards (ISC, AISSCE, NIOS-Year 12, IGCSE, A levels, IB, HSC from other States in India) have to obtain an Eligibility Certificate from the University of Mumbai. Information regarding these procedures will be displayed on the College Notice Boards at the time of Admission.

Important: It is your responsibility to obtain the necessary documents and submit to the Administrative Office, within the time limits prescribed/announced. Failure to submit documents in time leads to penalties and may also result in cancellation of admission.

**Leaving Certificate:** Students who have confirmed their admission in Sophia College and who wish to subsequently withdraw (leave) are required to apply for their Leaving Certificate in the Admin. Office. When the Leaving Certificate is issued to the applicant, she/he/they will cease to be our student.

**Payment of Fees:** As soon as the applicant is notified that admission has been granted, the full fees become payable within a stipulated time frame.

In case of withdrawal or failure to attend College, the refund, if any, of the fees (Senior College) already paid will be in accordance with the following rules laid down by the

University of Mumbai. NOTE: *Fees once paid will not be carried over for a further academic term.*

A student must pay all the prescribed fees (except the Examination Fee) for the year, *at the time of admission.*

**FINANCIAL AID** is available for a limited number of *deserving* students. For further information, contact the Coordinator of Student Activities.

**As per the Circular No. Exam Fee/149 of 2012-13 dated 19<sup>th</sup> March 2013, a learner is required to pay the Examination Fees for each Semester, whenever s/he appears for an examination.**

***Ordinances Relating to the Refund of Undergraduate Fees for the Colleges in all Faculties. (Circular UG/412 of 2008).***

**O.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:**

Candidates who have taken admission in Undergraduate courses in Govt. colleges, in Government-aided and Unaided courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees *after applying in writing for cancellation of their admission to the course.*

Refund of fees as applicable shall be made *on or before 30<sup>th</sup> day after the date of cancellation and thereafter.* The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows

**Table of Fees deduction on  
Cancellation of Senior College Admission**

| <b>S.No.</b> | <b>Period</b>                          | <b>Deduction*</b> |
|--------------|--|-------------------|
| 1            | Prior to commencement of academic term | Rs. 500/-         |
| 2            | Up to 20 days after commencement of    | 20%               |

|   |  |      |
|---|--|------|
|   | academic term  |      |
| 3 | From 21 <sup>st</sup> day up to 50 days after commencement of academic term  | 30%  |
| 4 | From 51 <sup>st</sup> day up to 80 days after commencement of academic term OR August 31 <sup>st</sup> , whichever is earlier. | 50%  |
| 5 | From 1 <sup>st</sup> to 30 <sup>th</sup> September   | 60%  |
| 6 | After 30 <sup>th</sup> September   | 100% |

***\*on Total Amount of Fees***

**NOTE:** The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:

- (i) All the fee items chargeable for one year as per relevant University circulars for different Faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- (ii) The fees charged towards group insurance and all fee components to be paid as University share (including Vice-Chancellor's fund, University fee for sports and cultural activities, E-charges, disaster management fund, exam fee and Enrolment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- (iii) Fees collected for identity card and library card, admission form and prospectus, enrolment and any other course specific fees are not refundable after the commencement of the academic term.
- (iv) All refundable deposits (Laboratory, Caution Money etc.) shall be fully returned in case of cancellation.

### **HSC Board Examination Fees**

All Standard XII students are required to pay the prescribed Examination Fee in the Accounts Office, before filling up the HSC Examination Form (Online).

Intimation regarding fees payment and Online form filling will be given.

## TEST / EXAMINATION SCHEDULES

**SENIOR COLLEGE INTERNAL CLASS TESTS/  
SUBMISSIONS/ VIVA etc.  
(Odd Semesters – I / III / V)**

| SUBJECT (& Portion) | DATE/S | TIME |
|---------------------|--------|------|
| 1                   |        |      |
| 2                   |        |      |
| 3                   |        |      |
| 4                   |        |      |
| 5                   |        |      |
| 6                   |        |      |
| 7                   |        |      |
| 8                   |        |      |

**ODD SEMESTER ( I / III / V ) EXAMINATION  
TIME TABLE**

**Exam. Timing:** .....

| <b>DATE</b> | <b>SUBJECT (&amp; Portion)</b> | <b>MARKS<br/>OBTD.</b> |
|-------------|--------------------------------|------------------------|
| <b>1</b>    |                                |                        |
| <b>2</b>    |                                |                        |
| <b>3</b>    |                                |                        |
| <b>4</b>    |                                |                        |
| <b>5</b>    |                                |                        |
| <b>6</b>    |                                |                        |
| <b>7</b>    |                                |                        |
| <b>8</b>    |                                |                        |

**INTERNAL CLASS TESTS/ SUBMISSIONS/ VIVA etc.**  
*(Even Semesters – II / IV / VI )*

| <b>SUBJECT (&amp; Portion)</b> | <b>DATE/S</b> | <b>TIME</b> |
|--------------------------------|---------------|-------------|
| <b>1</b>                       |               |             |
| <b>2</b>                       |               |             |
| <b>3</b>                       |               |             |
| <b>4</b>                       |               |             |
| <b>5</b>                       |               |             |
| <b>6</b>                       |               |             |
| <b>7</b>                       |               |             |
| <b>8</b>                       |               |             |

**EVEN SEMESTER ( II / IV / VI ) EXAMINATION  
TIME TABLE**

**Exam. Timing: .....**

| <b>DATE</b> | <b>SUBJECT (&amp; Portion)</b> |
|-------------|--------------------------------|
| 1           |                                |
| 2           |                                |
| 3           |                                |
| 4           |                                |
| 5           |                                |
| 6           |                                |
| 7           |                                |
| 8           |                                |



# JUNIOR COLLEGE TEST / EXAMINATION SCHEDULE

## FIRST UNIT TEST TIME TABLE

| <b>DATE<br/>&amp; TIME</b> | <b>SUBJECT (&amp; Portion)</b> |
|----------------------------|--------------------------------|
| 1                          |                                |
| 2                          |                                |
| 3                          |                                |
| 4                          |                                |
| 5                          |                                |
| 6                          |                                |
| 7                          |                                |
| 8                          |                                |

## FIRST TERMINAL EXAMINATION TIME TABLE

Exam. Timing: .....

| SUBJECT (& Portion) | DATE | MARKS<br>OBTD. |
|---------------------|------|----------------|
| 1                   |      |                |
| 2                   |      |                |
| 3                   |      |                |
| 4                   |      |                |
| 5                   |      |                |
| 6                   |      |                |
| 7                   |      |                |
| 8                   |      |                |

## SECOND UNIT TEST TIME TABLE

Exam. Timing: .....

| DATE | SUBJECT (& Portion) |
|------|---------------------|
| 1    |                     |
| 2    |                     |
| 3    |                     |
| 4    |                     |
| 5    |                     |
| 6    |                     |
| 7    |                     |
| 8    |                     |

**STD. XII PRELIMINARY EXAMINATION /  
STD. XI FINAL EXAMINATION  
TIME TABLE 2022-2023**

**Exam. Timing: .....**

| <b>DATE</b> | <b>SUBJECT</b> | <b>MARKS<br/>OBTD.</b> |
|-------------|----------------|------------------------|
| <b>1</b>    |                |                        |
| <b>2</b>    |                |                        |
| <b>3</b>    |                |                        |
| <b>4</b>    |                |                        |
| <b>5</b>    |                |                        |
| <b>6</b>    |                |                        |
| <b>7</b>    |                |                        |
| <b>8</b>    |                |                        |

**MAHARASHTRA STATE - H.S.C. EXAMINATION**  
**Internal Assessment component Schedule 2022-2023**  
**[for Oral Exam. / Practical Exam. / Viva]**

| <b>DATE</b> | <b>SUBJECT</b> | <b>TIME</b> |
|-------------|----------------|-------------|
| <b>1</b>    |                |             |
| <b>2</b>    |                |             |
| <b>3</b>    |                |             |
| <b>4</b>    |                |             |
| <b>5</b>    |                |             |
| <b>6</b>    |                |             |
| <b>7</b>    |                |             |
| <b>8</b>    |                |             |

**MAHARASHTRA STATE - H.S.C. EXAMINATION**  
**Internal Assessment Schedule 2022-2023**  
**[for Application Based Test (ABT)]**

| <b>SUBJECT</b> | <b>DATE</b> | <b>TIME</b> |
|----------------|-------------|-------------|
| 1              |             |             |
| 2              |             |             |
| 3              |             |             |
| 4              |             |             |
| 5              |             |             |
| 6              |             |             |

**MAHARASHTRA STATE H.S.C. EXAMINATION**  
**Written Examination TIME TABLE 2022-23**  
**[Time Table issued by HSC Board]\***

| <b>DATE</b> | <b>SUBJECT</b> | <b>TIMING</b> |
|-------------|----------------|---------------|
| <b>1</b>    |                |               |
| <b>2</b>    |                |               |
| <b>3</b>    |                |               |
| <b>4</b>    |                |               |
| <b>5</b>    |                |               |
| <b>6</b>    |                |               |

\* The HSC Time Table that is displayed on the College Notice Board, prior to the HSC Written Examination is considered as the actual Time Table.

Note:

- The marks that are obtained in the HSC 'Internal component' i.e. Language Oral Exam., ABT, Practical Exam. and Viva, are *confidential*. These marks will be forwarded to the HSC Board.
  
- The Board declares the HSC Result Online, after which you will get your *Individual* Marksheet from the college.

## HSC Subjects & Codes

| Subj. taken<br>(Please tick) | Code | Subject                         | Internal component   |                | External Written Exam |
|------------------------------|------|---------------------------------|----------------------|----------------|-----------------------|
| √                            | 01   | English                         | 20                   | Oral           | 80                    |
|                              | 04   | Hindi                           | 20                   | Oral           | 80                    |
|                              | 13   | French                          | 20                   | Oral           | 80                    |
|                              | 38   | History                         | 20                   | ABT            | 80                    |
|                              | 40   | Maths. & Stats.                 | 20                   | Practical      | 80                    |
|                              | 42   | Political Science               | 20                   | ABT            | 80                    |
|                              | 45   | Sociology                       | 20                   | ABT            | 80                    |
|                              | 46   | Philosophy                      | 20                   | ABT            | 80                    |
|                              | 47   | Logic                           | 20                   | ABT            | 80                    |
|                              | 48   | Psychology                      | 20                   | ABT            | 80                    |
|                              | 49   | Economics                       | 20                   | ABT            | 80                    |
|                              | 54   | Physics                         | 30                   | Practical      | 70                    |
|                              | 55   | Chemistry                       | 30                   | Practical      | 70                    |
|                              | 56   | Biology                         | 30                   | Practical      | 70                    |
|                              | 97   | I.T. (Arts)                     | 20                   | Practical      | 80                    |
|                              | 98   | I.T. (Sc.)                      | 20                   | Practical      | 80                    |
|                              | A5   | Banking<br>(Papers I & II)      | 40                   | Project & Viva | 80 + 80 = 160         |
|                              | A7   | Office Mgmt.<br>(Papers I & II) | 40                   | Project & Viva | 80 + 80 = 160         |
| √                            | 30   | Health & Physical Education     | 50<br>Graded subject |                |                       |
| √                            | 31   | Environmental Edu.              | 50<br>Graded subject |                |                       |

ABT = Application Based Test

*These codes are required at the time of filling your  
HSC online application form.*



# CALENDAR

JUNE2022

| DAY | DATE |   |
|-----|------|---|
| Sun | 12   |   |
| Mon | 13   | Junior College re-opens <i>for</i> Std. XII<br>Orientation in Sophia Bhabha Hall<br>General Staff Meeting<br>Senior College Staff Meeting |
| Tue | 14   | Jr. College, Std. XII (Arts & Sc.) lectures<br>commence as per Time Table<br>Faculty Development Workshop for Senior<br>College Staff     |
| Wed | 15   | SY & TY Orientation in Sophia Bhabha Hall   |
| Thu | 16   | Senior College Heads and Dept. members to<br>meet students  |
| Fri | 17   | Senior College Lectures commence as per<br>Time Table   |
| Sat | 18   |   |
| Sun | 19   |   |
| Mon | 20   | Practicals commence for Senior College  |
| Tue | 21   | International Yoga Day  |
| Wed | 22   |   |
| Thu | 23   |   |
| Fri | 24   |   |
| Sat | 25   |   |
| Sun | 26   |   |
| Mon | 27   |   |
| Tue | 28   |   |
| Wed | 29   |   |
| Thu | 30   | First CUC meeting   |

## JULY 2022

| DAY | DATE |   |
|-----|------|---|
| Fri | 1    | First Friday Mass                         |
| Sat | 2    |   |
| Sun | 3    |   |
| Mon | 4    |   |
| Tue | 5    |   |
| Wed | 6    |   |
| Thu | 7    |   |
| Fri | 8    | 1 <sup>st</sup> IQAC Meeting              |
| Sat | 9    |   |
| Sun | 10   |   |
| Mon | 11   |   |
| Tue | 12   |   |
| Wed | 13   |   |
| Thu | 14   |   |
| Fri | 15   |   |
| Sat | 16   |   |
| Sun | 17   |   |
| Mon | 18   |   |
| Tue | 19   |   |
| Wed | 20   |   |
| Thu | 21   |   |
| Fri | 22   |   |
| Sat | 23   |   |
| Sun | 24   |   |
| Mon | 25   |   |
| Tue | 26   |   |
| Wed | 27   |   |
| Thu | 28   |   |
| Fri | 29   |   |
| Sat | 30   | First IA to be completed (Senior College) |
| Sun | 31   |   |

**AUGUST 2022**

| <b>DAY</b> | <b>DATE</b> |                                 |
|------------|-------------|---------------------------------|
| Mon        | 1           | Inauguration of peace fortnight |
| Tue        | 2           |                                 |
| Wed        | 3           |                                 |
| Thu        | 4           |                                 |
| Fri        | 5           |                                 |
| Sat        | 6           |                                 |
| Sun        | 7           |                                 |
| Mon        | 8           |                                 |
| Tue        | 9           |                                 |
| Wed        | 10          |                                 |
| Thu        | 11          |                                 |
| Fri        | 12          |                                 |
| Sat        | 13          |                                 |
| Sun        | 14          |                                 |
| Mon        | 15          | Independence Day                |
| Tue        | 16          | Holiday – Parsi New Year        |
| Wed        | 17          |                                 |
| Thu        | 18          |                                 |
| Fri        | 19          |                                 |
| Sat        | 20          |                                 |
| Sun        | 21          |                                 |
| Mon        | 22          |                                 |
| Tue        | 23          |                                 |
| Wed        | 24          |                                 |
| Thu        | 25          |                                 |
| Fri        | 26          | IQAC Annual Conference          |
| Sat        | 27          |                                 |
| Sun        | 28          |                                 |
| Mon        | 29          |                                 |
| Tue        | 30          |                                 |
| Wed        | 31          | Holiday – Ganesh Chathurthi     |

**SEPTEMBER 2022**

| <b>DAY</b> | <b>DATE</b> |   |
|------------|-------------|---|
| Thu        | 1           |   |
| Fri        | 2           | First Friday Mass                             |
| Sat        | 3           |   |
| Sun        | 4           |   |
| Mon        | 5           | Teachers' Day<br>Kaleidoscope Festival begins |
| Tue        | 6           |   |
| Wed        | 7           |   |
| Thu        | 8           |   |
| Fri        | 9           |   |
| Sat        | 10          |   |
| Sun        | 11          | Kaleidoscope Festival ends                    |
| Mon        | 12          |   |
| Tue        | 13          |   |
| Wed        | 14          |   |
| Thu        | 15          |   |
| Fri        | 16          |   |
| Sat        | 17          | Second IA to be completed (Senior College)    |
| Sun        | 18          |   |
| Mon        | 19          |   |
| Tue        | 20          |   |
| Wed        | 21          |   |
| Thu        | 22          |   |
| Fri        | 23          |   |
| Sat        | 24          |   |
| Sun        | 25          |   |
| Mon        | 26          |   |
| Tue        | 27          |   |
| Wed        | 28          |   |
| Thu        | 29          |   |
| Fri        | 30          | 2 <sup>nd</sup> IQAC Meeting                  |

**OCTOBER 2022**

| <b>DAY</b> | <b>DATE</b> |                                |
|------------|-------------|--------------------------------|
| Sat        | 1           |                                |
| Sun        | 2           | Holiday – Gandhi Jayanti       |
| Mon        | 3           |                                |
| Tue        | 4           |                                |
| Wed        | 5           | Holiday - Dasara               |
| Thu        | 6           | First Term Examinations begin  |
| Fri        | 7           |                                |
| Sat        | 8           |                                |
| Sun        | 9           |                                |
| Mon        | 10          |                                |
| Tue        | 11          |                                |
| Wed        | 12          |                                |
| Thu        | 13          |                                |
| Fri        | 14          |                                |
| Sat        | 15          |                                |
| Sun        | 16          |                                |
| Mon        | 17          |                                |
| Tue        | 18          |                                |
| Wed        | 19          | First Term Examinations End    |
| Thu        | 20          |                                |
| Fri        | 21          |                                |
| Sat        | 22          |                                |
| Sun        | 23          |                                |
| Mon        | 24          | Holiday – Diwali Laxmi Puja    |
| Tue        | 25          |                                |
| Wed        | 26          | Holiday – Diwali Balipratipada |
| Thu        | 27          |                                |
| Fri        | 28          |                                |
| Sat        | 29          |                                |
| Sun        | 30          |                                |
| Mon        | 31          |                                |

**NOVEMBER 2022**

| <b>DAY</b> | <b>DATE</b> |                              |
|------------|-------------|------------------------------|
| Tue        | 1           |                              |
| Wed        | 2           |                              |
| Thu        | 3           |                              |
| Fri        | 4           |                              |
| Sat        | 5           |                              |
| Sun        | 6           |                              |
| Mon        | 7           |                              |
| Tue        | 8           | Holiday – Guru Nanak Jayanti |
| Wed        | 9           |                              |
| Thu        | 10          |                              |
| Fri        | 11          |                              |
| Sat        | 12          |                              |
| Sun        | 13          |                              |
| Mon        | 14          |                              |
| Tue        | 15          |                              |
| Wed        | 16          |                              |
| Thu        | 17          |                              |
| Fri        | 18          |                              |
| Sat        | 19          |                              |
| Sun        | 20          |                              |
| Mon        | 21          |                              |
| Tue        | 22          |                              |
| Wed        | 23          |                              |
| Thu        | 24          |                              |
| Fri        | 25          | Ripples (WMDC)               |
| Sat        | 26          |                              |
| Sun        | 27          |                              |
| Mon        | 28          |                              |
| Tue        | 29          |                              |
| Wed        | 30          |                              |

**DECEMBER 2022**

| <b>DAY</b> | <b>DATE</b> |                               |
|------------|-------------|-------------------------------|
| Thu        | 1           | Sports week begins            |
| Fri        | 2           |                               |
| Sat        | 3           |                               |
| Sun        | 4           |                               |
| Mon        | 5           | Ananya week begins            |
| Tue        | 6           |                               |
| Wed        | 7           |                               |
| Thu        | 8           |                               |
| Fri        | 9           |                               |
| Sat        | 10          |                               |
| Sun        | 11          |                               |
| Mon        | 12          | College Day / Principal's Day |
| Tue        | 13          |                               |
| Wed        | 14          |                               |
| Thu        | 15          |                               |
| Fri        | 16          | Sanskriti                     |
| Sat        | 17          |                               |
| Sun        | 18          |                               |
| Mon        | 19          |                               |
| Tue        | 20          |                               |
| Wed        | 21          |                               |
| Thu        | 22          |                               |
| Fri        | 23          | Christmas wishing             |
| Sat        | 24          |                               |
| Sun        | 25          |                               |
| Mon        | 26          |                               |
| Tue        | 27          |                               |
| Wed        | 28          |                               |
| Thu        | 29          |                               |
| Fri        | 30          |                               |
| Sat        | 31          |                               |

**JANUARY 2023**

| <b>DAY</b> | <b>DATE</b> |                                  |
|------------|-------------|----------------------------------|
| Sun        | 1           |                                  |
| Mon        | 2           | College Re-opens                 |
| Tue        | 3           | SYJC Prelims/Std. XI Unit Test 2 |
| Wed        | 4           |                                  |
| Thu        | 5           |                                  |
| Fri        | 6           |                                  |
| Sat        | 7           |                                  |
| Sun        | 8           |                                  |
| Mon        | 9           |                                  |
| Tue        | 10          |                                  |
| Wed        | 11          |                                  |
| Thu        | 12          |                                  |
| Fri        | 13          | SCEDA Annual play                |
| Sat        | 14          |                                  |
| Sun        | 15          |                                  |
| Mon        | 16          |                                  |
| Tue        | 17          |                                  |
| Wed        | 18          |                                  |
| Thu        | 19          |                                  |
| Fri        | 20          |                                  |
| Sat        | 21          |                                  |
| Sun        | 22          |                                  |
| Mon        | 23          |                                  |
| Tue        | 24          |                                  |
| Wed        | 25          |                                  |
| Thu        | 26          | Holiday – Republic Day           |
| Fri        | 27          |                                  |
| Sat        | 28          |                                  |
| Sun        | 29          |                                  |
| Mon        | 30          |                                  |
| Tue        | 31          |                                  |



| <b>FEBRUARY 2023</b> |             |                                       |
|----------------------|-------------|---------------------------------------|
| <b>DAY</b>           | <b>DATE</b> |                                       |
| Wed                  | 1           |                                       |
| Thu                  | 2           |                                       |
| Fri                  | 3           | Student Body President (SBP) Election |
| Sat                  | 4           |                                       |
| Sun                  | 5           |                                       |
| Mon                  | 6           |                                       |
| Tue                  | 7           |                                       |
| Wed                  | 8           |                                       |
| Thu                  | 9           |                                       |
| Fri                  | 10          |                                       |
| Sat                  | 11          |                                       |
| Sun                  | 12          |                                       |
| Mon                  | 13          |                                       |
| Tue                  | 14          |                                       |
| Wed                  | 15          |                                       |
| Thu                  | 16          |                                       |
| Fri                  | 17          | IQAC Workshop for students            |
| Sat                  | 18          |                                       |
| Sun                  | 19          |                                       |
| Mon                  | 20          |                                       |
| Tue                  | 21          |                                       |
| Wed                  | 22          |                                       |
| Thu                  | 23          |                                       |
| Fri                  | 24          |                                       |
| Sat                  | 25          |                                       |
| Sun                  | 26          |                                       |
| Mon                  | 27          |                                       |
| Tue                  | 28          |                                       |

HSC Board Examination (Oral, Viva, Practical and Written)

**MARCH 2023**

| <b>DAY</b> | <b>DATE</b> |  |
|------------|-------------|--|
| Wed        | 1           |  |
| Thu        | 2           |  |
| Fri        | 3           |  |
| Sat        | 4           |  |
| Sun        | 5           |  |
| Mon        | 6           |  |
| Tue        | 7           |  |
| Wed        | 8           |  |
| Thu        | 9           |  |
| Fri        | 10          |  |
| Sat        | 11          |  |
| Sun        | 12          |  |
| Mon        | 13          |  |
| Tue        | 14          |  |
| Wed        | 15          |  |
| Thu        | 16          |  |
| Fri        | 17          |  |
| Sat        | 18          |  |
| Sun        | 19          |  |
| Mon        | 20          |  |
| Tue        | 21          |  |
| Wed        | 22          |  |
| Thu        | 23          |  |
| Fri        | 24          |  |
| Sat        | 25          |  |
| Sun        | 26          |  |
| Mon        | 27          |  |
| Tue        | 28          |  |
| Wed        | 29          |  |
| Thu        | 30          |  |
| Fri        | 31          |  |

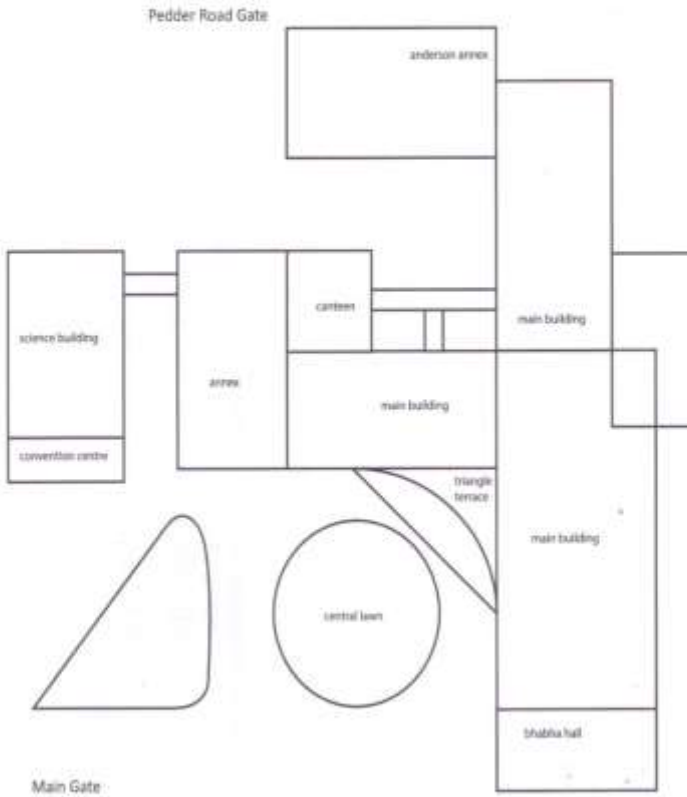
**APRIL-MAY 2023**

| <b>DAY</b> | <b>DATE</b>         |   |
|------------|---------------------|---|
| Sat        | 1                   |   |
| Sun        | 2                   |   |
| Mon        | 3                   |   |
| Tue        | 4                   |   |
| Wed        | 5                   |   |
| Thu        | 6                   |   |
| Fri        | 7                   |   |
| Sat        | 8                   |   |
| Sun        | 9                   |   |
| Mon        | 10                  |   |
| Tue        | 11                  |   |
| Wed        | 12                  |   |
| Thu        | 13                  |   |
| Fri        | 14                  | 4 <sup>th</sup> IQAC meeting                |
| Sat        | 15                  |   |
| Sun        | 16                  |   |
| Mon        | 17                  |   |
| Tue        | 18                  |   |
| Wed        | 19                  |   |
| Thu        | 20                  |   |
| Fri        | 21                  |   |
| Sat        | 22                  |   |
| Sun        | 23                  |   |
| Mon        | 24                  |   |
| Tue        | 25                  |   |
| Wed        | 26                  |   |
| Thu        | 27                  |   |
| Fri        | 28                  |   |
| Sat        | 29                  |   |
| Sun        | 30                  |   |
| Mon        | 1 <sup>st</sup> May | Maharashtra day & Jr. College – Last day of |

|     |   |      |
|-----|---|------|
|     |   | term |
| Tue | 2 |      |

## CAMPUS GUIDE

## MAP OF FULL CAMPUS



**Finding your way around Sophia campus ...  
ARTS BUILDING – Main 'Heritage' Block**

|                             |  |
|-----------------------------|--|
| <b>Basement</b>             | Gymnasium/Sophia Sports Club<br>e-Cell<br>Photocopy Centre<br>Hot/Cold beverages Stall   |
| <b>Ground floor</b>         | Principal's Office, Principal's Conference Room, Warden's Desk, Red Chair Room<br>Junior College Vice-Principal's Office<br>Senior College (Arts) Vice-Principal's Office<br>National Service Scheme (NSS) Office<br>Accounts' Office, Administrative Office<br>IQAC (Internal Quality Assurance Control) Cell<br>Hostel Dining Room ( <i>access restricted to hostel residents</i> )<br>Multipurpose Hall (MPH)<br>"Students' Den" (room behind Chapel)<br>Office of the Coordinator of Student Activities,<br>Reception/Telephone Operator<br>College Chapel |
| <b>1<sup>st</sup> floor</b> | Hostel ( <i>access restricted to hostel residents</i> )<br>Sisters' residence (College Community)  |
| <b>2<sup>nd</sup> floor</b> | Room Nos. 1 - 12<br>M K Tata Information Centre (College Library) – stack area, circulation counter, audio-visual section, and reference room  |

### **ARTS BUILDING – Rear Extension**

|                             |   |
|-----------------------------|---|
| <b>Ground floor</b>         | Hostel Kitchen,<br>Room No. 15, Workshop  |
| <b>1<sup>st</sup> floor</b> | Room Nos. 13 & 14<br>Geeta Israni Centre for Quality Assurance,<br>BMM (Mass Media Department) Office |
| <b>2<sup>nd</sup> floor</b> | Sisters' residence (K P Community)  |
| <b>3<sup>rd</sup> floor</b> | Hostel ( <i>access restricted to hostel residents</i> )   |
| <b>4<sup>th</sup> floor</b> | Room Nos. 18, 19 & 20<br>Vocational Department Staff Room   |

### **ARTS BUILDING – Library Extension**

|                             |   |
|-----------------------------|---|
| <b>Ground floor</b>         | Staff Dining Room, Canteen and Canteen Extension  |
| <b>1<sup>st</sup> floor</b> | A V <b>ROOM</b> (Front and Back)<br>Computer Laboratories: Nos. 1 – 4                                     |
| <b>2<sup>nd</sup> floor</b> | General Staff Room<br>Room Nos. 28, 28A (BSc IT lab 2) and Recording Studio                               |
| <b>3<sup>rd</sup> floor</b> | College Library: Librarian's office, Reading room, Internet/Photocopy counter and Fiction Library section |

### **SOPHIA ANDERSSON ANNEXE**

|                             |  |
|-----------------------------|--|
| <b>Ground floor</b>         | Photocopy Centre, Room No. 30<br>Sophia Centre for Women's Studies & Development   |
| <b>1<sup>st</sup> floor</b> | Room Nos. 31, 32 & 35<br>J N Heredia Counselling Centre<br>BA (SCJ)/BMM Department & Office<br>Geeta Israni Centre for Quality Assurance |
| <b>2<sup>nd</sup> floor</b> | Room Nos. 33 & 34<br>A V (Audio Visual) <b>HALL</b>  |
| <b>3<sup>rd</sup> floor</b> | BSc (Information Technology) Department<br>BSc (IT) Lab. 1, Room Nos. 36 & 37  |

### **BHABHA INSTITUTE OF SCIENCE**

|                             |   |
|-----------------------------|---|
| <b>Basement</b>             | The Suman and Ramesh Tulsiani Convention Centre   |
| <b>Ground floor</b>         | Chemistry Department and laboratories<br>Microbiology Department and laboratory<br>Room Nos. 25 & 26<br>Sr. College (Science) Vice-Principal's Office<br>Indian Bank - <i>Extension Counter</i> |
| <b>1<sup>st</sup> floor</b> | Biochemistry Department and laboratory<br>Chemistry laboratory<br>Microbiology MSc laboratory<br>Room No. 21  |
| <b>2<sup>nd</sup> floor</b> | Physics Department and laboratory<br>Room Nos. 22, 23 and 24<br>Office of Sophia Jr. College <i>Supervisor</i>  |
| <b>3<sup>rd</sup> floor</b> | Life Sciences Department and laboratories   |



|                             |  |
|-----------------------------|--|
|                             | Zoology/Biology Department and laboratory  |
| <b>4<sup>th</sup> floor</b> | Suman Tulsiani Research Centre<br>Psychology laboratory<br>Room No. 27, Chemistry MSc Laboratory |

Name & Contact information of person(s) to contact **in case of an emergency:**

| <b>Name</b> | <b>Relationship</b> | <b>Contact Number and Email address</b> |
|-------------|---------------------|---|
| 1           |                     |   |
| 2           |                     |   |
| 3           |                     |   |

### **COVID VACCINATION INFORMATION**

|   |  |
|---|--|
| <b>First Dose</b><br><i>taken on:</i>   |  |
| <b>Second Dose</b><br><i>taken on:</i>  |  |
| <b>Booster Dose</b><br><i>taken on:</i> |  |



**NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL (NAAC)**

**RATING OF SOPHIA COLLEGE FOR WOMEN**

2003 'A' GRADE with 88%

2009 (2<sup>nd</sup> cycle) 'A' GRADE with 3.61 out of 4

2015 (3<sup>rd</sup> cycle) 'A' GRADE with 3.70 out of 4

**'BEST COLLEGE AWARD'**

**FOR THE ACADEMIC YEAR 2009-2010**

**BY THE UNIVERSITY OF MUMBAI**

**AWARDED DEPARTMENT OF BIOTECHNOLOGY**

**'STAR COLLEGE SCHEME'**

**IN 2016**

**GRANTED ACADEMIC AUTONOMY**

**IN 2018**

